

COC January 2024 Minutes

01/09/2024

Members Present:

Katie Burnette | YWCA
Jan Cagle | Ridgeview Behavioral Health
Emilie Carroll | Shelter My Sheep
Allie Cohn | Creating Homes Initiative/Ridgeview Behavioral Health
Bobby Eason | Foothills Community Development
Haley Emitt | Choice Health Network
Rev. Jon Faraone | Shelter My Sheep - HMMC
Karen Ferguson | TVCH
Kennith Hawkins | Choice Health Network/Positive Living
Sascha Henderson | CHI 2.0 Regional Housing Facilitator – McNabb Center
Tiffany Higgenbotham | VA
Macrea Love | TVCH
Nikki Lynn | TVCH
Christopher “Matty” Mathison | State of TN: Disabled Veteran Outreach Specialist
Katelyn McGuire | TVCH
Deborah Parker | VOA
Sage Pearson | YWCA
Taylor Pierce | MATS
Tonya Polidoro | MATS
Shana Pope | Ridgeview Behavioral Health
Angela Stolpe | United Way of Blount County
Kimberly Terry | TVCH

Reminder: Change your Zoom name to include your first and last name, pronouns (if you would like), and your organization. Mute your audio.

Call to Order: Katelyn McGuire – CoC Lead

Called the meeting to order 10:08 a.m.

Welcome: Katelyn McGuire – CoC Lead

If you are ever interested in sharing what your organization does, how you do it, and who you impact, feel free to reach out via email and let us know that you would love to have the spotlight.

2024 AHAR Spotlight

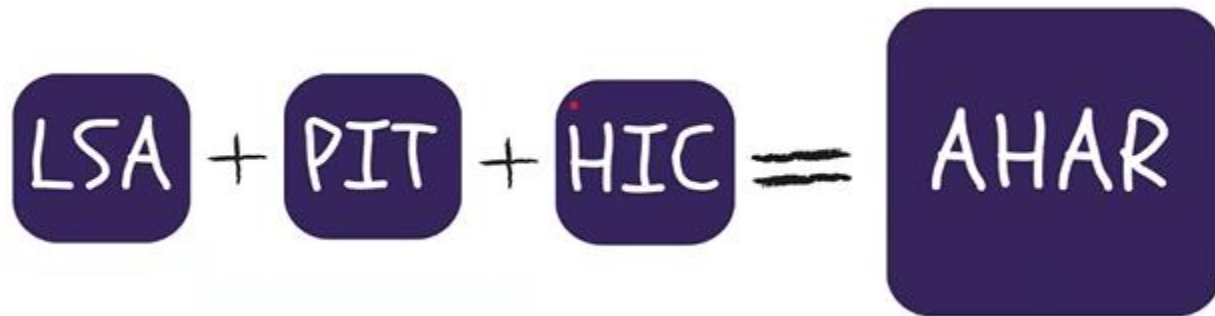
HMIS Data Department:

TVCH Nikki Lynn nlynn@tvceh.org

TVCH Kimberly Terry kterry@tvceh.org

What is the AHAR?

The Annual Homeless Assessment Report (AHAR) is a HUD report to the U.S. Congress that provides nationwide estimates of homelessness, including information about the demographic characteristics of homeless persons, service use patterns, and the capacity to house homeless persons.



<https://www.hudexchange.info/homelessness-assistance/ahar/#2023-reports>

Without correct numbers and without correct data quality in HMIS, it will not mean anything to Congress. Therefore, we will not get the funding that is required to help solve the issues that we are experiencing in our homes and communities to help the individuals that we serve every day.

What is LSA?

The Longitudinal Systems Analysis (LSA) report, is produced from a CoC's Homelessness Management Information System (HMIS) and submitted annually to HUD. HUD has a third party consulting group that goes through with a fine tooth comb looking for items that does not match. Then they kick all the data back to us with any errors. This is why you may get emails from us. This report helps determine funding from HUD.

Both LSA and System Performance Measures (SPM) are very important but different. LSA focuses a lot more on households. SPM focuses more on individuals. Both are data that come from HMIS.

What is PIT?

The Point in Time (PIT) count is a count of sheltered and unsheltered people experiencing homelessness on a single night in January. Each count is planned, coordinated, and carried out locally. It is done the last 10 nights of January every year. HUD requires that CoC's conduct an annual count of people experiencing homelessness who are: unsheltered or sheltered.

The unsheltered count is an enumeration and demographic survey of unsheltered individuals and families on the streets, in tents, in vehicles, and sleeping in other locations not intended for sleeping.

The sheltered count is an enumeration and demographic survey of individuals and families in emergency shelters, domestic violence shelters, transitional housing programs, hotels/motels paid for through community resources.

We are doing this for just one night in January. And yes, it is cold-hopefully they are in shelters. But we are only telling Congress about one night? This is why the LSA is included. Your data and your data quality and tracking in HMIS throughout the year is just as important as the PIT. They go together.

What is the HIC?

The Housing Inventory Count (HIC) is a point in time inventory of provider programs within a Continuum of Care that provide beds and units dedicated to serve people experiencing homelessness (and, for permanent housing projects, where homeless at entry, per the HUD homeless definition)

The HIC is categorized by five Program Types:

1. Emergency Shelter
2. Transitional Housing
3. Safe Haven
4. Rapid Re-Housing
5. Permanent Supportive Housing

Individual Agency News/Updates/Agency Successes:

Katelyn McGuire | TVCH

TVCH will be initiating our shower trailer program in 2024. Our shower trailer is in production but should be going live in the next couple of months. If you as an agency or anyone you might know would be interested in hosting a shower trailer, please reach out to us.

Bobby Eason | Foothills Community Development

We were recently awarded a grant through the Federal Homeland Bank for development of a duplex which we are going to use for our first rental. Maybe in the first quarter of this year we will be breaking ground and maybe by the end of the year we will have it completed.

Sage Pearson | YWCA

I work for the YWCA as the LGBTQ Victim advocate. I will be serving on this panel as the YWCA Representative partially and mainly because I am looking to open an emergency shelter for the LGBTQ community in our area. I am looking for advice and any guidance anyone on this committee may have on how to work through the process of getting everything set up since this is a first for me. I have a plan written up, and if anyone would like to help me tweak it, modify it, shape it, I would be greatly appreciative of that. Thank You

Rev. Jon Faraone | Shelter My Sheep – HMMC

I am with Center Presbyterian Church Tellico Plains, Monroe County. We represent Monroe County. I am the chair of the Homeless Management Monroe County. Barbara Raper was heavily involved here. She has since passed away and I have taken that baton, and running with it now with my sidekick, Emilie Carroll. Emilie is also a member of Center Presbyterian Church, and a part of Shelter My Sheep Ministry which started at our church. We have four micro houses that we built. Two in Sweetwater and two in Tellico Plains. This is transitional housing. Temporary, families or individuals stay there a month for free. If they do not have a job, we give them a job. Our goal is to help them get back on their feet. We have been blessed with success stories, but we have also had challenges as well. Homeless Management Monroe County is the umbrella organization that was started by Barbara, myself, and Boyd McClure,

which Boyd has since passed away. We want to get more involved and reconnect with the TVCoC. We are facing housing shortage and homeless population growth.

Sharon Davis at Lighthouse Ministry of True Purpose has converted an old motel. Half of it is operational right now because of a code issue with the steps. We are going to try to co-op together and get a grant to establish a homeless, transitional situation in Madisonville. She was able to pick up a try wide, the old Chota Medical center, that we are going to convert to temporary housing for the homeless.

Mike Dodson at Fresh Start has a shower bus that he converted and drives around in the summer, but that is Monroe County. If you have any questions for us or Emilie, just let me know.

Governing Council Nominations:

Allie Cohn | Creating Homes Initiative/Ridgeview Behavioral Health

We are going to do some official voting, which means we are going to need some official seconding. The best way to think about the Governing Council is it is kind of the Board of the Continuum of Care. So, like the executive leadership basically making sure that the bylaws are in order and that the Memorandum of Understanding with Tennessee Valley is in order because they are the collaborative applicant, as Nikki's been explaining for HUD. That is where the funding comes in through Federal resources. Members of the CoC apply to the pot of funding that is funneled down through Tennessee Valley as the collaborative applicant. The governing council manages how the CoC is run. We have four nominations today:

Affordable Housing

Bobby Eason (FCDC)

Persons with Lived Expertise

Dewanna Henderson (YWCA)

Mike Rivera (WestCare)-with a focus in Veterans

Veterans

Tiffany Higginbotham (VA)

Nikki Lynn | TVCH

I move to go ahead and vote on the slate of nominees for governing council.

Jan Cagle | Ridgeview Behavioral Health

I second

Allie Cohn | Creating Homes Initiative/Ridgeview Behavioral Health

Is there any discussion regarding the nominees for the governing council?

Katelyn McGuire | TVCH

Only good things about the nominees were said on the chat.

Allie Cohn | Creating Homes Initiative/Ridgeview Behavioral Health

All in favor say "aye" (all was in favor). Any opposed, any abstentions (none). Ok, motion passes, we now have four new governing council members.

Katelyn McGuire | TVCH

There are also a few other categories that we will be reaching out to folks to try and fill in as well. If you receive an email from me, you can tell me no. But if you are open to discussions, we will be reaching out to some folks who still have those demographics and those populations that aren't quite represented yet.

CoC Data Reports & Updates

Nikki Lynn – Director of Data Management TVCH

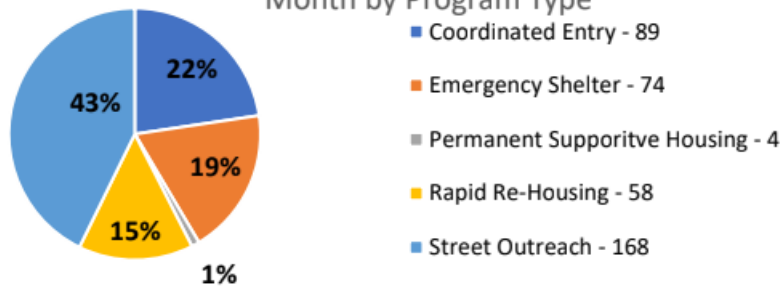
Because of the crazy season – we hope to get back into the thick of things mid to late February. Hopefully in March we will start doing site visiting and monitoring again.

**Tennessee Valley CoC - HMIS Lead Monthly Data Report
December 2023**

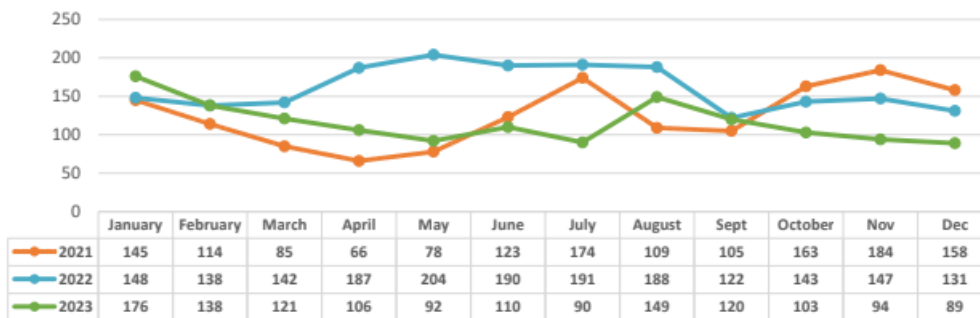
Total number of unduplicated individuals that are actively enrolled: 315

Percentage of Veterans	2.86%
Percentage of Domestic Violence Victims:	15.87%
Percentage of Disabled Individuals:	42.86%
Percentage of Chronically Homeless:	9.84%

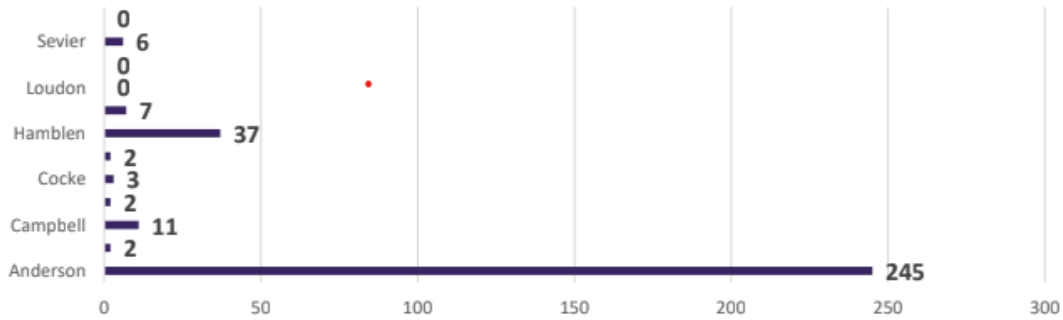
Percentage of The Total Number of Active Programs for the Month by Program Type



Total CE Participation by Month and Year



Number of Active Program Participants by County



Data Completeness Report Card (EE)

Overall Summary

Date Range: 12/1/2023- 12/31/2023

GRADE BASED ON COUNT FOR EACH ELEMENT:	HUD UDE ONLY	Additional ONLY	HUD Verification ONLY	OVERALL
	A	B	F	C
	96.26%	92.22%	64.16%	88.85%

Data Element	Required for	Number of Applicable Entry Exits	Number of Non-Null Values	Percentage Complete
*HUD Universal Data Elements:				
Name	All	404	404	100.00%
Social Security Number	All	404	386	95.54%
Date of Birth	All	404	403	99.75%
Race	All	404	401	99.26%
Ethnicity	All	404	400	99.01%
Gender	All	404	403	99.75%
Veteran Status	Adults	235	232	98.72%
Disabling Condition (Y/N)	All	404	380	94.06%
Prior Living Situation	Adults/HoH	238	222	93.28%
Length of Stay in Previous Place	Adults/HoH	238	176	73.95%
Destination (Exit)	Adults/HoH at Exit	29	29	100.00%
Relationship to Head of Household	All	404	381	94.31%
Client Location	HoH ONLY	170	170	100.00%

Additional Data Elements:				
Domestic Violence	Adults/HoH	238	227	95.38%
Services Not Included	N/A	N/A	N/A	N/A
Income Received (Y/N)	Adults/HoH	238	220	92.44%
Non-Cash Benefit Received (Y/N)	Adults/HoH	238	217	91.18%
Covered by Health Insurance (Y/N)	All	404	367	90.84%

HUD Verification: (Elements measure completeness at entry ONLY)				
Disability Type	All	404	349	86.39%
Income Source	Adults/HoH	238	218	91.60%
Income Amount (for all valid sources)	Adults/HoH Recv Inc = Y	111	110	99.10%
Non-Cash Source	Adults/HoH	238	218	91.60%
Health Insurance Type	All	404	0	0.00%

* Refer to 0260 for Chronic Homelessness data quality fields.

December 2023 Timeliness Calculation		
	# of Project Start Records	# of Project Exit Records
0 days	38	27
1 - 3 days	63	46
4 - 6 days	13	16
7 - 10 days	0	0
11+ days	1	8
Timeliness Percentage:		82%

WellSky
0252 - Data Completeness Report Card (EE) - v20
Tab B - Overall Report Card

CoC Updates

Katelyn McGuire | TVCH Proposed 2024 Member Trainings

- *Trauma-informed training
- *Domestic Violence training
- *Tenant Rites
- *DEI Training
- *Mental Health Training
- *Public Housing Agency panel with as many housing agencies as possible from our counties
- *Compassion Fatigue training

Have any ideas for training? Email kmcguire@tvceh.org

TVCoC will not be sending invites on Google Calendar for large-scale meetings in 2024.

For your convenience, please visit <https://tvchomeless.org/continuum-of-care/>, scroll down to the section with the calendar, and click the blue "+" in the bottom right corner of the calendar to add TVCoC events to your calendar!

Meetings & Events

CoC meetings are held on the first Tuesday of every month.

See the calendar to the right for a calendar of meetings, committee meetings, and events.



The agenda sent out before the meeting will always have the zoom link and that zoom link will stay the same for the entire year. If you have any questions or having any difficulties, please reach out to us.

Also on this calendar, we are going to try to make sure all of our committee meetings are on here as well.

CoC Committee Updates:

HMIS & Data Management – Andy O’Quinn andy.oquinn@oakridgetorch.org

Coordinated Entry Committee – Tiffany Higginbotham tiffany.higginbotham@va.gov

The Coordinated Entry Committee will be having a committee meeting on February 13, 2024 at 10:00 am. If you would like to come, we would love to have you. We are going to be going through our policies and procedures for coordinated entry. If anyone is not familiar with coordinated entry, that is how we can partner together to make sure all the persons experiencing homelessness are being connected and are being best served.

PIT/HIC Committee – Nikki Lynn nlynn@tvceh.org

The training session after today’s meeting has been cancelled. I will send out a follow up email to keep everyone informed. The Point In Time count will be January 30 2024 at 8:00 pm and ends 8:00 am the following day. The physical count will start at 8:00 am February 1 2024. We do not want folks to trudge around the backwoods of East TN at midnight. That is not safe. Knoxville, Knox County is doing their PIT count Thursday January 25, 2024, if you would like to do two PIT counts.

Homeless Awareness & Advocacy Committee – Katelyn McGuire kmcguire@tvceh.org

We are meeting on January 22, 2024, at 11:00 am. The whole idea behind the committee is to create a foundation on how to educate and advocate in each of our communities. We all understand that each community has their own needs, own demographics, and challenges. So, our goal is to create graphics with data that could be easily distributed across the region while also allowing people to take the information and make it county, city, or community specific. Our initial idea is to do a pilot survey in one of our communities to try out some questions and get feedback from the community. That way we have a great idea of what education would be impactful for those who are living in our region. If you are interested in becoming a part of that, interested in just learning more, or sitting in on a meeting, feel free to reach out.

Allie Cohn | Creating Homes Initiative/Ridgeview Behavioral Health

The next meeting is virtual; February 6, 2024 at 10:00 am. Virtual link will be provided via email. The next in person meeting will be April 2, 2024 at United Way.

Discussion/Questions

Christopher “Matty” Mathison | State of TN: Disabled Veteran Outreach Specialist

How do you verify veteran status?

Nikki Lynn | TVCH

That is a very good question. We are in the process of revamping that and we will be noting it in our policies and procedures for coordinated entry because that is typically where we gather that information. We have recently updated our coordinated entry assessment, which is kind of like our intake to ask the following questions—Tiffany--

Tiffany Higgenbotham | VA

I don't have it in front of me, but it spells out that they have to have one day of active duty, unless they are a National Guardsman, and they had to be called up by Presidential order. It's on self-report for HMIS. They don't have to have their DE214. If they are homeless, I can help them get that in a lot of cases.

Christopher “Matty” Mathison | State of TN: Disabled Veteran Outreach Specialist

What if someone has a dishonorable discharge, but with one day of active duty, is that acceptable?

Tiffany Higgenbotham | VA

As far as the VA Homeless services, they can have other than honorable, they can even have bad conduct discharge. But the two things they cannot have is dishonorable or a general court martial from bad conduct with general court martial. If they have a special court martial, they can. With the two categories that they cannot have, we refer them to the VSO to try and get a discharge upgrade.

Christopher “Matty” Mathison | State of TN: Disabled Veteran Outreach Specialist

I can help them get their DE214 as well.

Closing: Allie Cohn | Creating Homes Initiative/Ridgeview Behavioral Health

Allie closed the meeting at 11:06 am

Dates for the upcoming COC meeting

February 6 2024

March 5 2024

April 2 2024 – In person

May 7 2024

June 4 2024

July 2 – In person

August 6 2024

September 3 2024

October 1 – In person

November 5 2024