



The mission of the Tennessee Valley Continuum of Care is to foster collaborative efforts that enhance awareness and create solutions to prevent, reduce, and alleviate homelessness in our region.

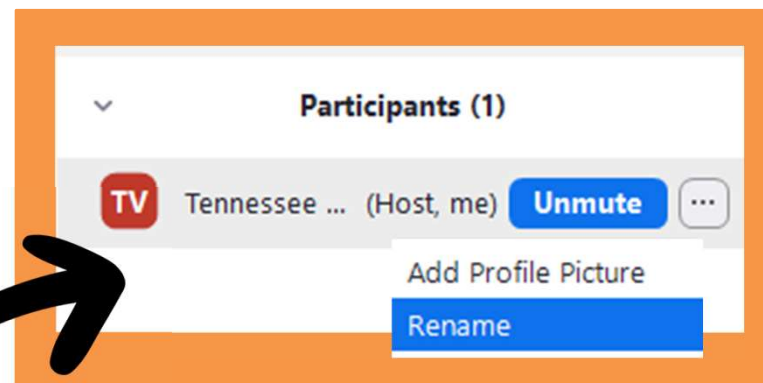
ANDERSON • BLOUNT • CAMPBELL • CLAIBORNE • COCKE • GRAINGER • HAMBLLEN • JEFFERSON • LOUDON • MONROE • SEVIER • UNION

November 5th, 2024


House Keeping Notes:



This is how we will
take attendance!



Mute
your
audio!



Change your Zoom name to
include your first & last name,
pronouns (if you'd like), and your
organization.

New Business:



Individual Agency
News/Updates/
Agency Successes!

Governance Documents Updates



Each year, the Governing Council reviews the bylaws and MOUs of the Continuum of Care. The following parts of the bylaws and document/policy 4 are the areas the Governing Council has reviewed and recommended for modification.

CoC voting members are organizations that have paid dues for the 2024 calendar year. Please only vote if you are the designated contact or are the proxy for the designated contact.

Bylaws Updates – Article VII



Katelyn has been working on the planning grant for the CoC. In this she has written for stipends for those with lived expertise as we value the experience they bring to the table. We would need to modify this section to include the part highlighted in yellow for those on the Governing Council with lived experience.

Compensation: Governing Council members will receive no compensation. This would not include members who receive stipends for recent or current lived experience.

Bylaws Updates – Article VIII



Article 8 of the bylaws – Governing Council Officer Duties

Duties of Chair:

1. Serve as leader of the Governing Council.
2. Preside over meetings of the TVCoC concerning Governance and Governing Council topics/issues.
3. Establish an agenda for all Governing Council meetings.

Duties of Vice-Chair:

1. Conduct the duties of the Chair in the event of their absence.
- ~~2. Coordinate monthly TVCoC agenda with Collaborative Applicant Liaison. (Move to collab. Applicant)~~

Duties of the Secretary:

1. Keep minutes of the Governing Council and executive committee meetings.
2. Keep attendance of the Governing Council meetings.

Duties of Collaborative Applicant Liaison:

1. Collaborative Applicant Liaison will disseminate CoC agenda.
2. Coordinate monthly TVCoC agenda with the Governing Council, and disseminate to the TVCoC members.
3. Preside over the meetings of the TVCoC, excluding Governance and Governing Council topics/issues.

Bylaws Updates – Article XI



Article 11 of the bylaws - Responsibilities of Collaborative Applicant and the TVCoC- Change/addition of wording to line up with the actual process as it is. Each year we vote on our collaborative applicant with all the responsibilities that comes with including approving and submitting the CoC Program Application annually. We need to

- I. The Collaborative Applicant in consultation with the TVCoC Committees will prepare and submit HUD's Continuum of Care Grant application. The submission of this application will be based upon the TVCoC established priorities, design, operation, and collaborative process for developing application, ~~and approving the submission of application in response from TVCoC service providers to the NOFA published by HUD.~~ The CoC will nominate and designate the Collaborative Applicant annually. The Collaborative Applicant has the authority to approve and submit the CoC program application based on this designation.

Policies Updates – Document 4



- Elimination of all verbiage which suggests partnerships belong to TVCH. Partnerships belong to the TVCoC. This clears up confusion.
- Lowering fees for membership to the CoC so as not to deter wanted participation.
- Adding fees to the policy for places of worship, City/County Gov, for-profit businesses, and eliminating

I. **Policy:** Membership/Partnership Defined

II. **Purpose:** To define membership/partnership roles, criteria, and responsibilities.

III. **Objective:** To explain the benefits of being a member/partner with TN Valley Continuum of Care (TVCoC) and collaborative applicant TN Valley Coalition for the Homeless (TVCH).

IV. **Authority:** TN Valley Continuum of Care and Collaborative Applicant

V. **Procedures and Responsibility:**

V. **Procedures and Responsibility:**

- A. TVCoC membership is open to any community-based organization, individuals, government agencies, and homeless or formerly homeless persons willing to actively participate in long-term collaborative planning processes focused on issues of homelessness who operates or lives in the following 12 counties: Anderson, Blount, Campbell, Claiborne, Cocke, Grainger, Hamblen, Jefferson, Loudon, Monroe, Sevier, and Union. In order to become a member of the TVCoC, individuals or organizations must first become partners with TVCH by filling out a partnership packet and making a payment of dues. Dues will constitute a calendar year of membership, which begins January 1st and ends December 31st. Dues paid for a first time joining individual or organization after September 30 will cover membership for the next calendar year.
- B. All members are required to review Conflict of Interest/Code of Conduct Recusal Policy and sign the Acknowledgment of Receipt.
- C. Fee for individual partnership with TVCH TVCoC is twenty-five dollars (\$25.00), fee for organizations is fifty dollars (\$50.00), fee for Places of Worship is fifty dollars (\$50.00), fee for City/County Gov., and for-profit Businesses are seventy-five dollars (\$75.00). Fees are waived for federal and state departments and formerly or currently homeless individuals.
- D. All partners of TVCoC, TVCH, because they are therefore members of the TVCoC, have TVCoC voting rights. Voting rights constitute one vote per individual/organization. Yearly partnership applications for organizations must indicate employee designee regarding voting rights. Agency may also designate proxy(s) for voting during designee absence.
- E. Benefits of being a partner with TVCoC TVCH will include:
- F. Responsibilities of members of TVCoC include:
1. Submit partnership form and fees to TVCH by January 30th of each calendar year.
 2. TVCoC TVCH partners must invite one entity (individual or organization) per calendar year to attend and participate in the TVCoC. Members will

Governing Council Nominations



New Nominees for Governing Council:

- Representing the Persons with HIV/AIDS Category - Haley Emitt, Choice Health Network
- Representing Unaccompanied Youth Category - Matt Tillery, Cherokee Health Systems

Governing Council Officers



GC Officers, Starting November 2024

- In the interest where there are no seasoned GC members, Tonya agrees to continue as “Interim Chair” for 2025 and fall back to the regular GC body for term 2026, which fulfills the term limit of two years, for a consecutive two terms.
- Tiffany Higginbotham accepts nomination for Vice Chair
- Katelyn to serve as “Interim Secretary”

Lead Agency MOU



Lead Agency MOU – no changes just need to update (expired 9/01/2024)

- Update with a start date of 11/15/24 – 11/15/25

Designations for 2025



Every year, the CoC votes to designate the Lead Agency, HMIS Lead, and Collaborative Applicant.

The Lead Agency is active in the communities, talking to stakeholders about the CoC, recruiting CoC members, facilitating one-on-one and monthly CoC meetings, and overall operating in a leadership role within the CoC.

The HMIS Lead manages the HMIS database and provides TA to HMIS Users. HMIS Lead also submits and plans things like the LSA, SPMs, and PIT/HIC Count.

The Collaborative Applicant must complete and submit the HUD CoC Program grant each cycle.

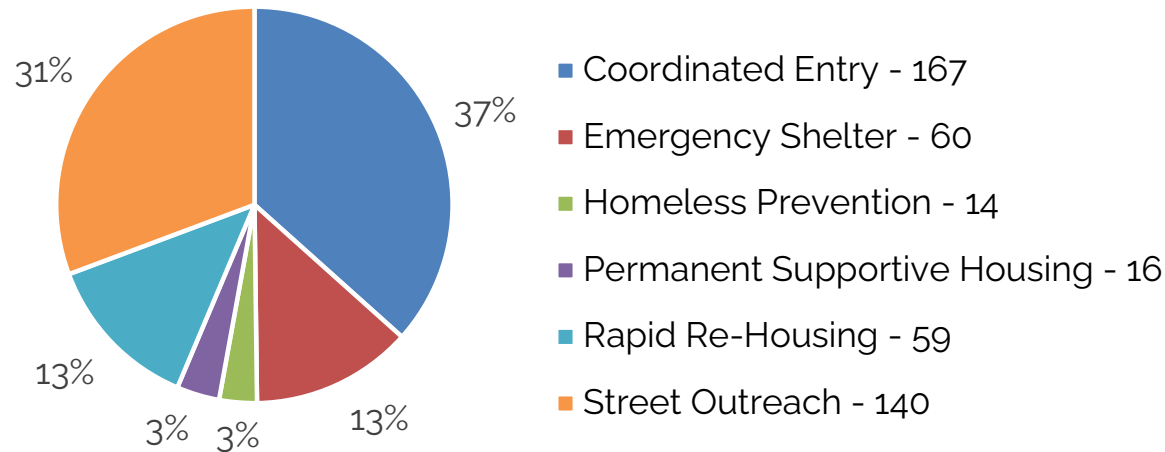
Lead Agency Designation – TVCH

HMIS Lead Designation – TVCH

Collaborative Applicant Designation - TVCH

CoC Data Reports

Percentage of Total Active Enrolments by Program Type



Total number of unduplicated individuals that are actively enrolled: 550

Unduplicated Number of Households: 395

Percentage of Veterans – 8.00%

Percentage of Domestic Violence Victims – 2.55%

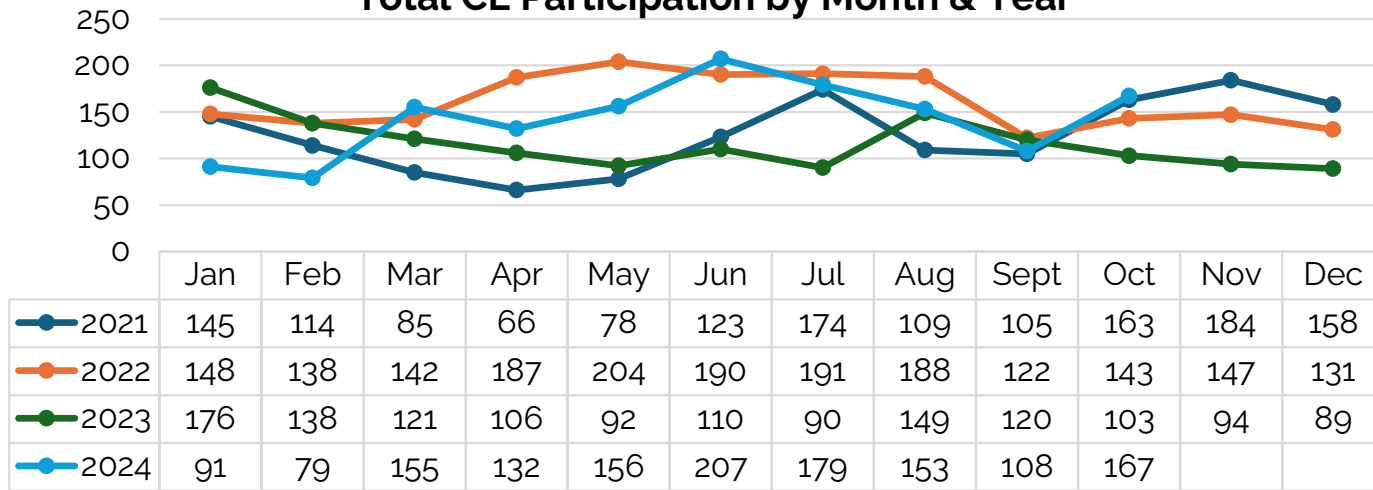
Percentage of Disabled Individuals – 45.64%

Percentage of Chronically Homeless – 21.09%

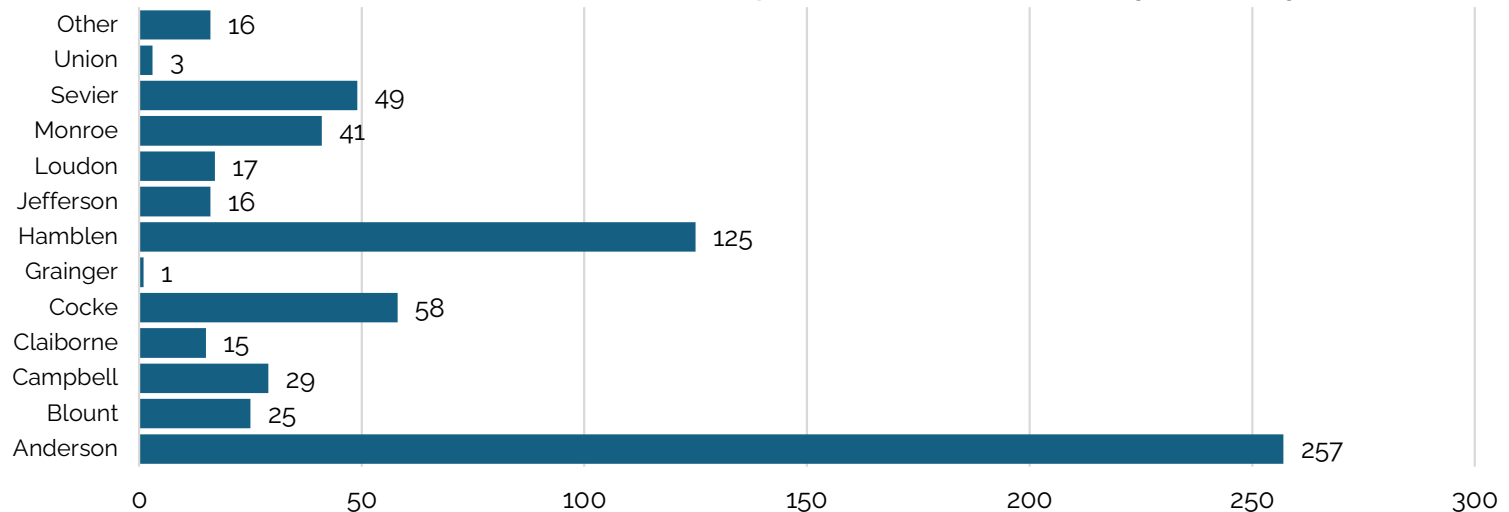
CoC Data Reports



Total CE Participation by Month & Year



Number of Active Program Participants by County



CoC Data Report



GRADE BASED ON
HUD UDE ONLY:

A

96.68%

Data Element	Required for	Number of Applicable Entry Exits	Number of Non-Null Values	Percentage Complete
*HUD Universal Data Elements:				
Name	All	476	476	100.00%
Social Security Number	All	476	437	91.81%
Date of Birth	All	476	467	98.11%
Race and Ethnicity	All	476	476	100.00%
Gender	All	476	475	99.79%
Veteran Status	Adults	373	371	99.46%
Disabling Condition (Y/N)	All	476	454	95.38%
Prior Living Situation	Adults/HoH	375	357	95.20%
Length of Stay in Previous Place	Adults/HoH	375	354	94.40%
Destination (Exit)	Adults/HoH at Exit	28	28	100.00%
Relationship to Head of Household	All	476	415	87.18%
Client Location	HoH ONLY	309	309	100.00%
Domestic Violence	Adults/HoH	375	358	95.47%

October 2024 Timeliness Calculation

<i>Timeliness Calculation</i>	# of Project Start Records	# of Project Exit Records
0 days	10	11
1 - 3 days	32	18
4 - 6 days	13	3
7 - 10 days	1	0
11+ days	3	0
Timeliness Percentage:	78.02%	

See the Report PDF in the Chat for the full data report.

HUD CoC Program Application

Submitted!



2025 Training



Please complete the training survey provided in the November CoC agenda email so that we can start to plan training opportunities for 2025!

CoC Committee Updates



HMIS & Data Management

Chair: Andy O'Quinn | andy.oquinn@oakridgetorch.org

Coordinated Entry

Chair: Tiffany Higginbotham | tiffany.Higginbotham@va.gov

PIT/HIC Committee

Chair: Nikki Lynn | nlynn@tvceh.org

Written Standards

Chair: Tonya Polidoro | directorofmats@gmail.com

BFZ Improvement Committee

Co-Chairs: Angela Stolpe | astolpe@unitedwayblount.org

Katelyn McGuire | kmcguire@tvceh.org

PIT & HIC Committee

PIT Count Date: January 29, 2025

We are looking for County Liaisons for:

- Campbell,
- Claiborne,
- Cocke,
- Grainger, and
- Union



Next PIT Committee Meeting:
November 6th @ 11 am on Zoom

Discussing Sheltered Locations &
Survey Questions

If you are interested in becoming more involved and learning about the needs of our region, please reach out to Nikki Lynn at nlynn@tvceh.org

Discussion/Questions



The floor is open for other questions or discussions.

Next Meeting



In-Person Meeting-

January 7th @ 10 am

Link is provided via email before the meeting as well as in the invitation.

2025 CoC Meeting Dates



January 7—In person

February 4

March 4

April 1—In person

May 6

June 3

July 8—In person

August 5

September 2

October 7—In person

November 4

Thank you for attending!



Proud CoC Members

