

COC September 2024 Minutes

09/03/2024

Members Present:

Laurel Bowen | A Place To Stay
Michelle Davis | The Lighthouse Monroe County
Shannon Dow | LCSW-McNabb Center
Kaitlyn Elliott | A Place To Stay
Haley Emitt | Choice Health Network
Staci Galloway
Kennith Hawkins | Choice Health Network/Positive Living
Dewanna Henderson | TVCoC Governing Council
Sascha Henderson | Creating Homes Initiative/McNabb Center
Tiffany Higgenbotham | US Dept of Veteran Affairs
Stephen Huskey | First Baptist Church Sevierville/Sevierville Ministry Village
Macrea Love | TVCH
Nikki Lynn | TVCH
Matt Magrans-Tillery | Cherokee Health Systems
Katelyn McGuire | TVCH
Andy O'Quinn | TORCH
Taylor Pierce | MATS
Michelle Singleton | TDOC Director of Housing
Kimberly Terry | TVCH
Blair Trout | Salvation Army Sevier & Cocke Counties
Jasmyn Williams | ETAAAD of ETHRA
Choices Program Assistant Manager/Assessment Coordinator

Reminder: This meeting will be recorded. Change your Zoom name to include your first and last name, pronouns (if you would like), and your organization. Mute your audio.

Call to Order: Katelyn McGuire – Lead Agency

Called the meeting to order 10:03 a.m.

Partner Spotlight: Cherokee Health Systems – Matt Magrans-Tillery, MHA

Regional Director of Clinic Operations
Cherokee Health Systems

Matt.Magrans-Tiller@cherokeehealth.com

Cherokee Health Systems has been around for almost 40 years. We started as a mental health clinic in Grainger County.

The mission of Cherokee Health Systems is to enhance the health and well being of our community by providing high quality, integrated, comprehensive, equitable, and person centered healthcare for all.

- *Integrated Health Care
- *Continuum of Specialty Behavioral Health
- *Health Equity
- *Outreach and Engagement
- *Virtual Health
- *Training and Education
- *Healthcare Analytics

Cherokee Health Systems are in McMinn County, Blount County, Anderson County, Knox County, Loudon County, Claiborne County, Grainer County, Sevier County, Union County, and Cocke County. We have 20 brick and mortar sites. We have two mobile clinics. One is going to be dedicated to the Knox area just because we have a very large homeless population and people that are unable to travel. Our mobile van will concentrate on our more rural communities.

We work on making sure that we have the ability to see the patient regardless of what their need is, regardless of how they are able to pay. We do work on a sliding fee scale. Not only do we have our patient assistance program, but we have medication assistance which can include durable medical equipment. We do Adult Weight Screenings, Breast Cancer Screenings, Cervical Cancer Screenings, Childhood Immunizations, Colorectal Cancer Screenings, Dental Sealants, Depression Remission at 12 Months, Diabetes, Early Entry into Prenatal Care, HIV Screenings, Ischemic Vascular Disease,.....

Katelyn McGuire | TVCH

Can you identify the highest barriers that most folks encounter when trying to seek services?

Matt Magrans-Tillery | Cherokee Health Systems

Transportation, readiness for change, and being able to pay for medication.

One of the things we are really focusing on with our mobile clinic is being able to provide immediate treatment for individuals who are in active addiction and is looking for a way to move forward.

Dewanna Henderson | TVCoC Governing Council

Is behavior or mental health your sole patient or clientele base? Or can anybody seek primary care unhoused or ever underinsured?

Matt Magrans-Tillery | Cherokee Health Systems

We can serve primary or behavioral health or both. We would love to see you if you do or do not have insurance.

Individual Agency News/Updates/Agency Successes:

Tiffany Higgenbotham | US Dept of Veteran Affairs

We are having a Veteran Landlord Symposium on September 9. It is going to be in Knoxville at the Public Works Service Center at 3131 Morris Avenue. We are looking to engage landlords for Knox and Anderson County, possibly even Blount County that would be willing to rent to veterans who have a HUD Vash Voucher. HUD Vash is a partnership between the VA and HUD. They receive a housing choice voucher, and they receive case management from the VA. This is meant for veterans who are experiencing homelessness or are at imminent risk of homelessness. The symposium is not only going to be information about our programs, but there will be speaker from THDA to talk about funding opportunities, someone to talk about landlord and tenant law, someone talking about codes, other speakers, and lunch will be provided. This is from 10:00-2:30. This will be co-presented by Volunteers of America. We are seeking to engage landlords for the Supportive Services for Veteran Families grant as well, which is in all of the TVCEH counties.

Andy O'Quinn | TORCH

We held a golf tournament for a fundraiser, and it went really well. It was our first annual golf tournament. We will do it again next year if anyone golfs.

Taylor Pierce | MATS

Macrea brought the shower trailer to MATS. I believe he had 9-11 showers that day.

Macrea Love | TVCH

The shower trailer program is doing great. We are booked through November. We average 10 to 20 showers each event. Macrea Love TVCH Shower Trailer and Street Outreach mlove@tvceh.org

Katelyn McGuire | TVCH

We are going to try to reach out to different partners to see if we can get additional resources while we are setting up the shower trailer if the place we are being hosted has the space and is ok with it. We are looking at different partnerships with maybe health departments, health care centers, things like that to try and get folks more of a one stop shop.

Sascha Henderson | Creating Homes Initiative/McNabb Center

Funding opportunities came out a couple of weeks ago. Those are the Creating Homes Initiative grants. There are three different ones.

The Creating Affordable Housing is aimed towards folks that have mental health needs and/or co-occurring issues.

CHI2 is more of a focus on substance use, so to create new housing opportunities for folks that have substance use issues. Primarily opioid us diagnosis.

CHI3 is focused on the reentry population.

The big difference about those grant opportunities this year, it is not like a six week cycle in which they release the announcement of funding individuals or organizations that want to submit proposals for these grants. They actually have until March 31 of next year to submit those. It is kind of a rolling application cycle.

Creating Homes Initiative grant announcements of funding can be found here:
<https://www.tn.gov/behavioral-health/departments-funding-opportunities.html>

For additional information or to discuss applying for these funding opportunities, feel free to reach out anytime at Sascha.henderson@mcnabb.org or 865-255-7001

Katelyn McGuire | TVCH

We had some programs that are starting up here soon with A Place To Stay. Some housing coming in from McNabb Center in Blount County for reentry.

Shannon Dow |LCSW-McNabb Center

I can give an update on our transition campus. Our latest project here in Blount County, in the Blount County Transition Campus, which will create six different buildings on a campus like setting for persons entering the community from incarceration. There will be different levels of care on this campus to include a residential facility for those that are experiencing severe and persistent mental illness.

There will be a coed facility of 18 beds.

There will be a substance use treatment facility for persons who need more intensive services. Residential stay for male only facility 16 beds.

We will have four recovery homes that will have 28 beds across the four homes.

We hopefully will be breaking ground in the next few months and will have that in operation by next year.

Katelyn McGuire | TVCH

I wanted to mention the benefits of being in our CoC. We get together in one space, once a month. We have this space where agencies can share their successes, their updates. At the end of the meetings, we can have more discussions. Some folks might be having issues, and other folks can tell them their solutions. I really find that our CoC meetings are a great place to network and learn about the resources in our region. In October, we will be having our in-person meeting. I encourage you all, if you can make it, to come to the United Way of Greater Knoxville. You can bring material items and pass them out. We typically reserve the room for a couple of hours after the meeting in case people want to hang out and network. An example is we had a client come in to TVCH who was trying to find some funding to be able to get into a space out in Anderson County. We worked with Katie at the YWCA because this person was fleeing violence. They were able to get an apartment that week.

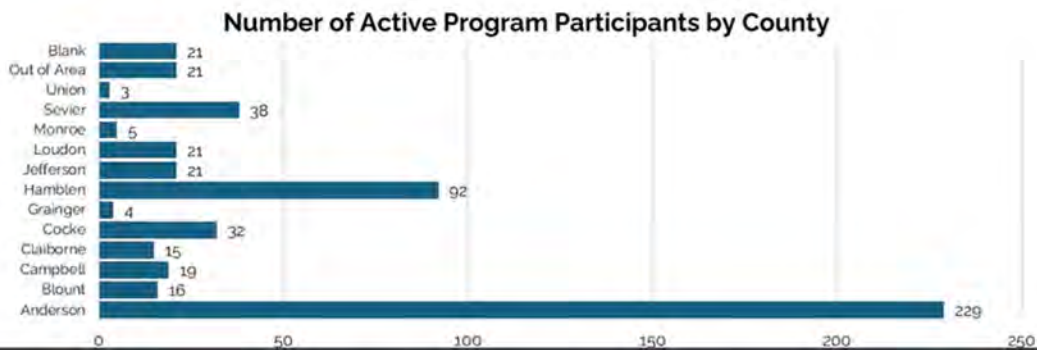
If you know of anyone who might be interested in joining the CoC, or even attending meetings, the meetings are open to the public.

CoC Data Reports and Updates

Nikki Lynn | TVCH

The below report, you will see we had 150 coordinated entries.

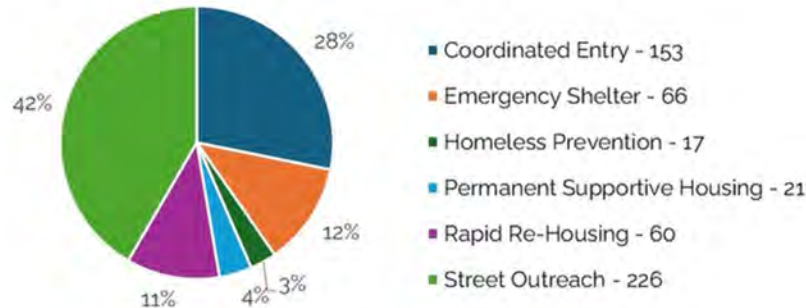
CoC Data Reports



So you can see the below pie chart that we did have an increased number in street outreach. That is due to the work of Macrea and Riley, and the TVCH team with the shower trailer. That number is also heavily influenced by TORCH.

The total number of unduplicated individuals that are actively enrolled is 466. Is it the same as our PIT numbers from this year? No, but we are starting to see with data accuracy and with more outreach, the number is creeping closer. Ideally our PIT number and our number of people served in our HMIS should be the same at any given point in time.

Percentage of Total Active Enrolments by Program Type



Total number of unduplicated individuals that are actively enrolled: 466

Percentage of Veterans – 8.58%

Percentage of Domestic Violence Victims – 1.50%

Percentage of Disabled Individuals – 44.64%

Percentage of Chronically Homeless – 17.83%

Data Quality Reports (below) are looking awesome!! I am very excited, we are up to an A. Kimberly and I are doing data clean up right now. Hopefully we will have it completed by the time LSA Submissions start in November. So if you get strange emails or a list of client profile ID numbers that we are like “go look at this and fix this”, that is why. I think that is significantly helping our data quality and will going forward.

Also Katelyn attached our full data report including our systems performance measures year to date compared to last physical year with the agenda. It is also uploaded onto the CoC web page.

Katelyn McGuire | TVCH


If anyone is interested in learning more about the HMIS system, what it looks like, what it could look like for your organization, feel free to reach out to us. Feel free to reach out to Nikki and Kimberly to get a demo of what it would look like.

Nikki Lynn | TVCH

It's pretty flexible and we can do a lot of things that maybe weren't offered in the past.

Communities that are for partners that are willing to do coordinated entry, you get four free licenses, and I can set up any kind of programs that you want or tracking capabilities in our HMIS system.

CoC Data Report



GRADE BASED ON COUNT FOR EACH ELEMENT:	HUD UDE ONLY	Additional ONLY	HUD Verification ONLY	OVERALL
	A	A	A	A
	96.05%	99.10%	98.72%	97.16%

Data Element	Required for	Number of Applicable Entry Exits	Number of Non-Null Values	Percentage Complete
*HUD Universal Data Elements:				
Date of Birth	All	101	100	99.01%
Race and Ethnicity	All	101	100	99.01%
Gender	All	101	100	99.01%
Veteran Status	Adults	78	76	97.44%
Length of Stay in Previous Place	Adults/HoH	78	74	94.87%
Additional Data Elements:				
Income Received (Y/N)	Adults/HoH	78	77	98.72%
Covered by Health Insurance (Y/N)	All	101	99	98.02%
HUD Verification: (Elements measure completeness at entry ONLY)				
Disability Type	All	101	99	98.02%
Income Amount (for all valid sources)	Adults/HoH Recv Inc = Y	34	32	94.12%
Health Insurance Type	All	101	100	99.01%

August 2024 Timeliness Calculation		
	# of Project Start Records	# of Project Exit Records
0 days	14	19
1-3 days	33	27
4-6 days	6	1
7-10 days	0	4

See the Report PDF in the Chat for the full data report.

Katelyn McGuire | TVCH

If HMIS sounds scary and just not a system you really want to work in, but you are interested in sharing your data, please reach out as well. That way Nikki and Kimberly can talk through what kind of data you collect, how that can be shared across our CoC and within the metrics that are typically collected. Being able to have that representative number as a region helps us possibly bring more funding to the region. It will help you guys in writing grant applications or submitting proposals.

HUD CoC Program Glossary

Katelyn McGuire | TVCH

Below are some glossary items with definitions:

HUD CoC Program Glossary



- **HUD** – US Department of Housing and Urban Development
- **e-Snaps** – The online application portal required for all levels of CoC Program applications.
- **Collaborative Application** – The TVCoC Application for funding includes the Project Applications, Collaborative Application questions, and Priority Listing.
- **Collaborative Application** – The CoC designated entity that is responsible for facilitating the local CoC Program Competition and completing all steps of the CoC Program Competition from January through the CoC Program funding opportunity due date.
- **Project Applications** – Agency application for funding
- **Priority Listing** – The ranked list of projects created by the Rank and Review Committee
- **CoC Program Funding** – A competitive funding stream that supports programming for CoC programs such as Permanent Supportive Housing (PSH and Rapid Rehousing), HMIS, Supportive Services Only, Transitional Housing, and Joint Transitional Housing and Permanent Housing – Rapid Rehousing

- **NOFO** – Notice of Funding Opportunity, the document that details all the grant eligibility criteria, requirements, due dates, etc.
- **Local Competition Notice** – Document provided via listserv to all CoC Members detailing a high-level overview of the NOFO
- **Local Competition** – The competitive competition at the local level (TVCoC) where agencies submit their applications, and they are ranked and reviewed for inclusion in the Priority List and Collaborative Application
- **Local CoC Program Timeline** – The timeline created for TVCoC detailing important dates in the local competition
- **Bonus Funding** – Funding available to a CoC outside their Annual Renewal Demand. This funding is awarded based on the score of the Collaborative Application and is a national competition

CoC Program Application Timeline:

CoC Program Application Timeline



Please visit <https://tvhomeless.org/cocnofo2024/> to stay updated

9/4	Any agency interested in applying for CoC Bonus funding or Domestic Violence Bonus funding must provide a written request to the Collaborative Applicant Lead detailing intent to apply <i>Collaborative Applicant Lead - Tennessee Valley Coalition for the Homeless Executive Director, Katelyn McGuire</i> / kmcguire@tvceh.org / 812-453-0354
9/20	Agency applications due in e-snaps and agency questionnaires to due Rank & Review Committee
TBD	The Rank and Review Committee will convene and review individual agency applications to create a priority list of all accepted applications
10/12	Any applications not selected to be included in the Collaborative Application package will be notified in writing
10/24	A draft of the CoC Collaborative Application will be publicly posted on the TVCH webpage for CoC review. All CoC members will be notified when it is posted.
10/26	Collaborative Applicant will submit the Collaborative Application
10/30	HUD CoC Program application deadline

The HUD CoC Program Application is now OPEN

Things to review regarding the application.

- TVCoC Local CoC Program Competition Notice for FY2024
- Local CoC Program Timeline
- [Competition webpage](#) (*make sure all reference documents say FY2024 before using them*)
- [TVCoC NOFO Competition webpage](#)

Interested in learning more about this funding opportunity? Contact the TVCoC Collaborative Applicant Lead:
Katelyn McGuire
kmcguire@tvceh.org
865-440-8670

The Governing Council is looking to fill the following seats with individuals or organizations that represent/serve the following populations:

- Unaccompanied Youth
- Persons with HIV/AIDS

Nominations Due: September 30

[Access the Nomination form here](#)

CoC Committee Updates:

HMIS & Data Management – Andy O’Quinn andy.oquinn@oakridgetorch.org

We are working on Policies and Procedures. Our next meeting will be September 23, 2024 from 2:00-3:00 via zoom.

Katelyn McGuire | TVCH

If you go to our website and go to the CoC tab, there is a calendar that shows committee meetings and things like that. The invite is on the calendar. Feel free to hop onto the invitation.

Coordinated Entry Committee – Tiffany Higginbotham tiffany.higginbotham@va.gov

Our next meeting is scheduled for September 24, 2024 from 2:00-3:00. This will be our ongoing time. The 4th Tuesday of the month from 2:00-3:00. We are still working on updating our policies and procedures and finding a new coordinated assessment tool.

PIT/HIC Committee – Nikki Lynn nlynn@tvceh.org

We need help for the PIT count in Campbell, Claiborne, Cock, Granger and Union Counties. If you are interested, please reach out to me. Some of the requirements are below. We are meeting on September 24 2024 10:30-12:00. We will be selecting a pit count date during this meeting and working through some of the methodologies of how we are going to do the pit. We are also in the process of reviewing and we will have a proposal to vote on at the next meeting of changing pit count software.

PIT & HIC Committee



This committee helps to plan the PIT count each year.

We are looking for County Liaisons for:

Campbell, Claiborne, Cocke, Grainger, and Union



The PIT & HIC Committee is looking for 12 or more individuals from community partners to help with the count in each of their counties to develop the methodologies and process for the 2025 PIT Count, which includes the following responsibilities:

- Recruiting & Training Volunteers
- Develop the Day of the Count Plan
- Provide Volunteer & Count support on the day of the Count
- Turning in their County's Unsheltered Count Summary & Survey Forms

Time Commitment – 20 – 25 hours (over the next 6 months)

- 5 - one-hour long Committee Planning Meetings
- 1 - Train-the-Trainer Training Session
- Time commitment will increase leading up to the count
- Approximately 8 hours for the night-day of the count

If you are interested in becoming more involved and learning about the needs of our region, please reach out to Nikki Lynn at nlynn@tvceh.org

Katelyn McGuire | TVCH

We can give you the contacts that we have used in previous years, and locations we know about.

Written Standards Committee – Tonya Polidoro directorofmats@gmail.com

Katelyn McGuire | TVCH

Written Standards is something that we are working on for the CoC. These written standards are essentially the standards for providing services across the CoC. They take into consideration what is required at the Federal level by HUD, because that is who dictates that we have these written standards. We are also working on putting in those best practices. Those evidence-based practices and best practices of when you are offering services. This is how people say it operates best. This is how people with lived experience say it operates best. If you are interested in

learning more about the Written Standards, reach out to me, Katelyn McGuire. If you are interested in becoming a part of the committee, reach out to Tonya Polidoro.

After these written standards are drafted they will go through a final review, and then they will go to the entire CoC before they are approved and put into place.

Rank & Review Committee – Angela Stolpe/Allie Cohn
astolpe@unitedwayblount.org
cohnab@ridgeview.com

Rank & Review Committee



- Project applications submitted to the CoC for the FY 2024 application cycle must be reviewed and accepted/ ranked, approved, or rejected by the CoC.
- The Rank & Review Committee is looking for 3-5 individuals from community partners to help with the rank and review process for 2024 NOFO, which includes the following responsibilities:
 - Participate in the review and ranking process
 - Help document scores during the ranking process
 - Submit ranking outcomes to TVCoC membership
- Time Commitment
 - 4-6 hours (broken into 2 days) to rank projects as a committee
 - Time commitment will increase during the review week to accommodate the review of all project applications. This can vary depending on each committee member.
- If you are interested in becoming more involved and learning about the projects being funded by the TVCoC, please reach out to Allie Cohn at cohnab@ridgeview.com or Angela Stolpe at astolpe@unitedwayblount.org.
- We hope to continue to diversify our committee as we bring in new CoC members to uplift new voices and experiences that could help inform services and programs within the region we serve.

QUESTIONS/OPEN DISCUSSION

Tiffany Higgenbotham | US Dept of Veteran Affairs

The VA has an opening in Morristown for a Mental Health Intensive Case Management (RANGE) Social Worker. We are seeking a LCSW. This position is not within our homeless programs, but it is a great position working with Veterans engaging in our mental health programs. Please feel free to share the opportunity with others. Thank you. Here is the link: <https://www.usajobs.gov/GetJob/ViewDetails/807651900>

Closing: Katelyn McGuire – Lead Agency

Katelyn closed the meeting at 11:05 am and thanked everyone for coming to it.

Dates for the upcoming COC meeting

October 1 – In person at 10:00 am United Way Greater Knoxville

November 5, 2024