



Job Title: Youth Homeless System Improvement (YHSI) Coordinator

Location: Knoxville, TN

Reports to: Executive Director

Status: Exempt/ Part-time

About Tennessee Valley Coalition to End Homelessness, Inc.: Tennessee Valley Coalition to End Homelessness is a non-profit organization existing to house the homeless, educate the community, and equip stakeholders to provide lasting solutions to homelessness.

Tennessee Valley Coalition to End Homelessness' vision is to create a region where homelessness is rare and lasts less than 30 days. We believe that all individuals deserve access to safe, decent, and affordable housing.

Serving 12 rural counties in East Tennessee, TVCH utilizes strategic initiatives to address housing insecurity and provide resources to individuals experiencing homelessness, including public and private grants, private donations, partnerships with local governments and organizations, and physical donations.

Position Summary:

The YHSI Coordinator position will support a state-wide approach to preventing and supporting homeless youth programs. The YHSI Coordinator will lead regional and localized efforts to provide youth and young adults (YYA) experiencing homelessness with the support, resources, and agency they need to thrive. This position will work to develop and support Youth Action Boards (and their Coordinators, where applicable), build relationships with regional partners and service providers, and enhance the homeless response system for YYA experiencing homelessness.

Key Responsibilities

- Educate local service providers on resources available to YYA experiencing homelessness.
- Connect with YYA providers, local schools, and other appropriate entities to recruit YYA for action boards.
- Coordinate logistics, content, agendas and leadership for monthly action board meetings.
- Work closely with the statewide Youth Homeless System Improvement (YHSI) group to coordinate the statewide Youth Action Board project.



- Empower and support youth members in developing leadership skills, advocating for rights, and engaging in community outreach.
- Organize and/or lead educational workshops, training sessions, and awareness campaigns to increase understanding and support for youth homelessness issues.
- Provide mentorship and guidance to YYA serving as action board members, helping navigate challenges and access resources.
- Monitor and evaluate the impact of local action board programs and activities.
- Work closely with local Coordinated Entry staff to ensure appropriate access is available for YYA.
- Serve as a liaison between local YYA action boards, YHSI working groups, and local Continuum of Care (CoC) leadership.
- Work alongside CoC leadership to design, evaluate and implement policies, procedures, best practices, and system approaches for serving YYA within the region.
- Other duties as assigned


Qualifications

- Lived experience of homelessness, especially in adolescence in Tennessee, a plus
- Must have reliable transportation
- Must be comfortable driving to all 12 counties within the Tennessee Valley region for meetings and events
- Must feel comfortable speaking to leaders across various entities to discuss the needs of YYA and create partnerships to serve YYA
- Must have stable internet as this is a hybrid (in the field & remote) position

Please send resume to info@tvceh.org and utilize “YHSI Coordinator” as your subject line. Anticipated interviews are the week of November 18



TENNESSEE VALLEY
COALITION for the HOMELESS

YHSI Coordinator Service Benefits	
Service Term Details	Stipends, Awards, and Benefits:
<p>HALF-TIME</p> <p>900 hours Up to 52 weeks Avg. 20 hours/week</p>	 <p>\$692.31/biweekly Living allowance: \$18,000.00 Education award: \$3,697.50</p> <p>Member Assistance Program (MAP) – Mental Health Services</p> <p>Income Exclusion for Federal Benefit Programs</p>

These benefits are made possible by AmeriCorps, Volunteer Tennessee, ARCH and leveraged funds provided by the Chattanooga Regional Homeless Coalition.

